

BOARD OF FINANCE

June 25, 2008

Minutes of the Regular Meeting of the Board of Finance held at 7:00 P.M., on Wednesday, June 25, 2008.

Members Present: First Selectman McCarty, Mr. Doheny, Mr. Volain, Mr. Hallahan, Mr. Piccirillo, Ms. Brown, Mr. Monico

Also Present: Assistant Director of Finance Edward J. Swinkoski

The following materials were either mailed to the members or distributed at the time.

1. Agenda – June, 2008
2. Minutes of Regular Meeting held on May 21, 2008
3. May 31, 2008
 - Report of Budget/Overexpenditures/Special Funds
 - Report of Revenue
 - Board of Education Accounting
4. Draft Resolution, Budget Transfers FY 2007-2008
5. Draft Resolution, NHTV Equipment Request
6. Suspense List dated June 20, 2008

MINUTES

After a brief discussion of the Minutes of the Regular Meeting held on May 21, 2008, Ms. McCarty moved their acceptance, seconded by Mr. Doheny.

VOTE:	Doheny - Yes	Volain - Yes	Hallahan - Yes
	Brown - Yes	Piccirillo - Yes	Monico - Yes
	McCarty - Yes		

OLD BUSINESS

None.

NEW BUSINESS

EXECUTIVE SESSION – CIRMA – HEART AND HYPERTENSION CLAIMS

At 7:10 PM Mr. Piccirillo made a motion to adjourn to Executive Session due to pending litigation. The following individuals were included in the Executive Session along with the Board of Finance: Mr. Dave Demchak, Mr. Bill O'Connell, Mr. Lou Fredericci, Mr. Joe Porto, Ms. Rose Tryanow and Mr. Edward Swinkoski.

Seconded by, Ms. Brown.

VOTE:	Doheny - Yes	Volain - Yes	Hallahan - Yes
	Brown - Yes	Piccirillo - Yes	Monico - Yes
	McCarty – Yes		

Mr. Doheny made a motion to reconvene the meeting at 8:25 PM.

Seconded by, Mr. Hallahan.

VOTE:	Doheny - Yes	Volain - Yes	Hallahan - Yes
	Brown - Yes	Piccirillo - Yes	Monico - Yes
	McCarty - Yes		

OVATION BENEFITS – HEALTH INSURANCE FOR TOWN EMPLOYEES

Mr. Volain introduced Mr. Bill Carew of Ovation Benefits to the Board. Ovation Benefits Group was hired by the Town of North Haven to assist with a comprehensive RFP for medical and dental insurance coverage. The bid was prepared and distributed by Ovation Benefits under the direction and supervision of Janet McCarty and Edward Gomeau. The RFP was distributed on February 1, 2008 with a final bid submission date of March 11, 2008. Only two (2) bids were received – Anthem and Connecticare.

Mr. Carew then proceeded to go over the Summary Report in detail. He gave a thorough and informative presentation.

Several board members asked questions.

Mr. Hallahan thanked Mr. Carew for his comprehensive presentation

BUDGET TRANSFERS

Mr. Doheny asked Mr. Volain if he had heard from the Town Attorney in reference to Mr. Wechsler's letter about budget transfers. Mr. Volain said that he did not but would inquire.

First Selectman McCarty stated that she has spoken to Mr. Wechsler and explained to him that once MUNIS is implemented it will provide up to date information on appropriation balances at any time without waiting for month end reports. The MUNIS system will be implemented in August. The department heads will be invited to Board meetings in the future to explain line items that are over budget.

Mr. Doheny then moved the following:

RESOLVED: That the Board of Finance approves transfers in the appropriations of certain line items in the fiscal year 2007-2008 Budget, as follows:

Budget Transfers From: \$1,380,061.08

Budget Transfers To: \$1,380,061.08

Seconded by, Mr. Piccirillo.

VOTE:	Doheny - Yes	Volain - Yes	Hallahan - Yes
	Brown - Yes	Piccirillo - Yes	Monico - Yes
	McCarty - Yes		

RESOLUTION, NHTV REQUEST

Mr. Walter Mann of NHTV explained his request for equipment funds in detail noting that he has tried to work with the equipment he has but it is outdated and hard to find replacement parts. Also the cost of taping the meetings has increased over the years.

Ms. McCarty then moved the following:

RESOLVED: that a sum not to exceed \$19,000. be and it is hereby appropriated for the purpose of purchasing equipment to be used for the taping of all Town meetings (\$13,100.); and for use in operations (\$5,900.) and, that the cost of this appropriation be defrayed by a portion of the current year's revenues.

Seconded by, Mr. Piccirillo.

VOTE:	Doheny - Yes	Volain - Yes	Hallahan - Yes
	Brown - Yes	Piccirillo - Yes	Monico - Yes
	McCarty - Yes		

ESTABLISHMENT OF ENTERPRISE FUND FOR WATER POLLUTION CONTROL
AUTHORITY (WPCA)

Mr. Swinkoski explained that beginning July 1, 2008, a separate fund will be established for the WPCA. It will give the Town a better accounting of the fees and summary of the costs charged. It is strictly an accounting procedure and will be in the Comprehensive Annual Financial Report.

Mr. Monico thought it is an excellent idea.

TAX COLLECTOR'S SUSPENSE LIST

Mr. Swinkoski distributed the Tax Collector's Summary for Transfer to the Suspense List, which includes uncollectable motor vehicle taxes including supplemental for Grand List years 1993 thru 2000 and personal property for Grand List years 1993 thru 2000. He explained that the transfer list is a statutory requirement. Mr. Doheny moved that the Suspense List dated June 20, 2008, be accepted, seconded by Mr. Piccirillo.

VOTE:	Doheny - Yes	Volain - Yes	Hallahan - Yes
	Brown - Yes	Piccirillo - Yes	Monico - Yes
	McCarty - Yes		

OPERATIONS AUDIT UPDATE

Mr. Swinkoski stated that the audit is a work in progress. Once the audit is completed, Mr. Centofanti will give the Board a presentation.

PUBLIC COMMENT

Discussion followed for approximately 15 minutes with several residents asking questions and making recommendations/suggestions.

There being no further business to discuss, Chairman Volain moved to adjourn the meeting at 10:10 PM, seconded by Mr. Piccirillo.

VOTE:	Doheny - Yes	Volain - Yes	Hallahan - Yes
	Brown - Yes	Piccirillo - Yes	Monico - Yes
	McCarty - Yes		